

## Training Services Australia – Calendar of Public Courses for July 2023 to June 2024 (Click on a Date to Enrol)

| Course  |   | Duration | Fee              | July   | August  | September                                  | October  | November   | December                                   | Jan  | Feb   | March                                      | April  | May   | June   |
|---|---|----------|------------------|--|---|--|--|--|--|--|---|--|--|---|--|
| Field-based Training and Assessment (10898NAT)          | Provide work skill instruction                                      | 3 days   | \$750            |  | <u>7-9</u>  | <u>4-6</u>                                 |  | <u>6-8</u>   | <u>4-6</u>                                 |  | <u>5-7</u><br><u>12-14</u>                                      | <u>18-20</u>                               |  | <u>13-15</u>  | <u>24-26</u>                                 |
|   | Carry out workplace assessments                                     | 2 days   | \$630            |  | <u>10-11</u>  | <u>7-8</u>                                 |  | <u>9-10</u>  | <u>7-8</u>                                 | <u>22-23</u>                                   | <u>8-9</u><br><u>15-16</u>                                      | <u>21-22</u>                               |  | <u>16-17</u>  | <u>27-28</u>                                 |
| Cert IV in Training and Assessment (TAE40116)           | Introduction to Vocational Education and Training                   | 2 days   | \$600            | <u>10-11</u>   |   |  | <u>2-3</u>   |  | <u>18-19</u>                               |  |   |  |  |   |  |
|   | Design & Deliver Training†  | 5 days   | \$1,300          | <u>3-7</u>   |   | <u>18-22</u>                               |  |  | <u>11-15</u>                               |  |   |  |  |   |  |
|   | Plan, Organise & Facilitate Workplace Learning                      | 2 days   | \$600            |  | <u>1-2</u>  |  |  | <u>1-2</u>   | <u>20-21</u>                               |  |   |  |  |   |  |
|   | TAE Assessor Skill Set†   | 5 days   | \$1,300          |  |   | <u>11-15</u>                               |  | <u>20-24</u>   |  |  |   |  |  |   |  |
|   | Address adult language literacy and numeracy (LLN) skills=          | 1 day    | \$300            |  | <u>31</u>   |  |  |  |  | <u>14</u>                                      | <u>2</u>  |  |  |   |  |
| TAE Assessor Upgrade                                    |   | 3 days   | \$975            |  | <u>28-30</u>  |  |  |  | <u>11-13</u>                               |  |   |  |  |   |  |
| Presentation Skills                                     |   | 2 days   | \$550            | <u>12-13</u>   |   | <u>20-21</u>                               |  | <u>22-23</u>   |  | <u>18-19</u>                                   |   | <u>21-22</u>                               |  |   | <u>20-21</u>                                 |
| Certificate IV in Leadership and Management (BSB40520)  | Leadership, Effective Workplace Relationships and Self-Management   | 5 days   | \$1300           | <u>17-21</u>   | <u>21-25</u>  |  | <u>16-20</u>   | <u>27-1 Dec</u>  |  |  | <u>19-23</u>  |  |  | <u>13-17</u>  |  |
|   | Operational Planning Continuous Improvement and Presentation Skills | 4 days   | \$995            | <u>11-14</u>   |   | <u>18-21</u>                               |  | <u>20-23</u>   |  | <u>16-19</u>                                   |   | <u>19-22</u>                               |  |   | <u>18-21</u>                                 |
|   | Leadership Communication and Lead Difficult Conversations           | 4 days   | \$995            |  | <u>28-31</u>  |  | <u>24-27</u>   |  | <u>18-21</u>                               |  | <u>6-9</u>  |  |  | <u>7-10</u>   |  |
|   | WHS for Supervisors   | 2 days   | \$600            |  | <u>21-22</u>  |  | <u>30-31</u>   |  | <u>5-6</u><br><u>7-8</u>                   |  | <u>19-20</u>  | <u>6-7</u>                                 | <u>29-30</u>                                   |   | <u>27-28</u>                                 |
| Certificate IV in Work Health and Safety (BSB41419)     | Research and apply WHS legislation                                  | 4 days   | \$990            |  |   | <u>26-29</u>                               |  |  | <u>18-21</u>                               |  |   | <u>11-14</u>                               |  |   | <u>24-27</u>                                 |
|   | WHS communication and consultation                                  | 3 days   | \$750            | <u>24-26</u>   |   |  |  | <u>13-15</u>   |  |  |   |  | <u>10-12</u>                                   |   |  |
|   | WHS Management Systems and Contractor Management                    | 4 days   | \$990            |  | <u>28-31</u>  |  |  |  | <u>11-14</u>                               |  |   |  | <u>15-18</u>                                   |   |  |
|   | Risk Management, Hazardous Chemicals and Incident Response          | 4 days   | \$990            |  |   |  | <u>23-26</u>   |  |  |  | <u>26-29</u>  |  |  |   | <u>17-20</u>                                 |
| WHS for Statutory Supervisors (Schedule 26) – Mt Lawley |   | 3 Days   | \$900            | <u>5-7</u><br><u>24-26</u>                                 | <u>7-9</u><br><u>23-25</u>                                      | <u>4-6</u><br><u>27-29</u>                 | <u>2-4</u><br><u>30-1 Nov</u>  | <u>1-3</u><br><u>6-8</u><br><u>27-29</u>                       | <u>4-6</u>                                 | <u>9-11</u><br><u>29-31</u>                    | <u>12-14</u><br><u>26-28</u>                                    | <u>6-8</u><br><u>12-14</u><br><u>25-27</u> | <u>3-5</u><br><u>15-17</u><br><u>22-24</u>     | <u>1-3</u><br><u>7-9</u><br><u>27-29</u>                    | <u>5-7</u><br><u>10-12</u><br><u>24-26</u>   |
| WHS for Statutory Supervisors (Schedule 26) - Jandakot  |   | 3 Days   | \$900            | <u>17-19</u>   | <u>28-30</u>  | <u>18-20</u>                               | <u>23-25</u>   | <u>8-10</u><br><u>21-23</u>                                    | <u>4-6</u><br><u>11-13</u>                 | <u>22-24</u>                                   | <u>13-15</u><br><u>26-28</u>                                    | <u>13-15</u>                               | <u>3-5</u><br><u>22-24</u>                     | <u>13-15</u>  | <u>5-7</u><br><u>17-19</u>                   |
| Safety and Health Reps Course Mt Lawley                 |   | 5 days   | \$950 + GST      | <u>3-7</u><br><u>10-14</u><br><u>17-21</u><br><u>24-28</u> | <u>7-11</u><br><u>14-18</u><br><u>21-25</u><br><u>28-1 Sept</u> | <u>4-8</u><br><u>11-15</u><br><u>18-22</u> | <u>2-6</u><br><u>9-13</u><br><u>16-20</u><br><u>23-27</u><br><u>30-3 Nov</u> | <u>6-10</u><br><u>13-17</u><br><u>20-24</u><br><u>27-1 Dec</u> | <u>4-8</u><br><u>11-15</u><br><u>18-22</u> | <u>8-12</u><br><u>15-19</u><br><u>29-2 Feb</u> | <u>5-9</u><br><u>12-16</u><br><u>19-23</u><br><u>26-1 March</u> | <u>11-15</u><br><u>18-22</u>               | <u>8-12</u><br><u>15-19</u><br><u>29-3 May</u> | <u>6-10</u><br><u>13-17</u><br><u>20-24</u><br><u>27-31</u> | <u>10-14</u><br><u>17-21</u><br><u>24-28</u> |
| Safety and Health Reps Course Joondalup                 |   | 5 days   | \$950 + GST      | <u>17-21</u>   | <u>14-18</u>  | <u>11-15</u>                               | <u>16-20</u>   | <u>13-17</u>   | <u>4-8</u>                                 | <u>15-19</u>                                   | <u>5-9</u>  | <u>18-22</u>                               | <u>15-19</u>                                   | <u>6-10</u><br><u>27-31</u>                                 | <u>24-28</u>                                 |
| Safety and Health Reps Course Jandakot                  |   | 5 days   | \$950 + GST      | <u>3-7</u><br><u>17-21</u><br><u>31-4 Aug</u>              | <u>14-18</u><br><u>28-1 Sept</u>                                | <u>18-22</u>                               | <u>2-6</u><br><u>16-20</u><br><u>30-3 Nov</u>                                | <u>13-17</u><br><u>27-1 Dec</u>                                | <u>18-22</u>                               | <u>15-19</u>                                   | <u>5-9</u><br><u>19-23</u>                                      | <u>11-15</u>                               | <u>15-19</u><br><u>8-12</u>                    | <u>6-10</u><br><u>27-31</u>                                 | <u>10-14</u><br><u>24-28</u>                 |
| Safety and Health Reps Refresher Mt Lawley              |   | 1 Day    | \$300 + GST      | <u>27</u>  | <u>10</u>   | <u>4</u>                                   | <u>5</u><br><u>6</u>   | <u>9</u>   | <u>7</u>                                   | <u>15</u>                                      | <u>1</u>  | <u>11</u>                                  | <u>8</u>                                       | <u>6</u>  | <u>4</u>                                     |
| Safety and Health Reps Refresher Joondalup              |   | 1 Day    | \$300 + GST      |  |   | <u>4</u>                                   |  |  | <u>1</u>                                   | <u>23</u>                                      | <u>15</u>   | <u>6</u>                                   |  | <u>17</u>   | <u>5</u>                                     |
| Safety and Health Reps Refresher Jandakot               |   | 1 Day    | 300 + GST        | <u>17</u>  | <u>23</u>   | <u>28</u>                                  |  | <u>7</u>   | <u>19</u>                                  |  | <u>15</u>   | <u>21</u>                                  | <u>16</u>                                      | <u>16</u>   | <u>5</u>                                     |
| Comcare HSR Initial Training Course**                   |   | 5 Days   | \$950 + GST      |  |   |  |  | <u>13-17</u>   |  |  |   |  |  |   | <u>10-14</u>                                 |
| Assignment Support Workshop                             |   | 1 day    | \$0 for TAE40116 | <u>4</u><br><u>27</u>                                      | <u>2</u><br><u>29</u>   | <u>5</u><br><u>27</u>                      | <u>4</u><br><u>27</u>  | <u>2</u><br><u>28</u>  | <u>6</u>                                   |  | <u>1</u>  | <u>7</u>                                   | <u>4</u>                                       | <u>2</u>  | <u>6</u>                                     |

## Training Services Australia – Calendar of Public Courses for July 2023 to June 2024 (Click on a Date to Enrol)

### Notes:

Training Services Australia strongly recommends that people undertaking the Certificate IV in Training and Assessment (TAE40116), the Certificate IV in Leadership and Management (BSB40520) and the Certificate IV in Work Health and Safety (BSB41419) schedule a maximum of one workshop per month, as the training is intensive and each workshop is accompanied by a comprehensive workplace assignment.

† The Design & Deliver Training Course and the TAE Assessor Skill Set each include an assessment support day which must be attended in addition to the 5-day face-to-face training course

≡ It is a pre-requisite for attending the Address adult language literacy and numeracy (LLN) skills course that you hold the TAE40110 Certificate IV in Training and Assessment or, have completed TSA's Introduction to Vocational Education and Training, Design & Deliver Training and TAE Assessor Skill Set courses.