Training Services Australia – Calendar of Public Courses for 2017 (Click on a Date to Enrol)

Course		Duration	Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
based Training and Assessment	Carry out workplace assessments	2 days	$600		16 - 17			18 - 19			17 - 18			23 - 24	
	Provide work skill instruction	3 days	$695		13 - 15			15 - 17			14 - 16			20 - 22	
Cert IV in Training and Assessment (TAE40110)	Introduction to Vocational Education and Training	2 days	$500	9 - 10		8 - 9		1 - 2		3 - 4			2 - 3		4 - 5
	Design & Deliver Training	5 days	$950		6 - 10		3 - 7		12 - 16		7 - 11		23 - 27		11 - 15
	Plan, Organise & Facilitate Workplace Learning	2 days	$500	30 - 31		27 - 28		22 - 23		24 - 25		11 - 12		27 - 28	
	Workplace Assessment	5 days	$950	16 - 20	20 - 24	20 - 24		8 - 12		10-14	14 - 18		9 - 13		4 - 8
Address adult language literacy and numeracy (LLN) skills		1 day	$300			13			29				16		
Presentation Skills		2 days	$500			15 - 16			14 - 15			13 - 14			13 - 14
Learner Engagement and Participation (LEAP)**		2 days	$695**		2 - 3					17 - 18					18 - 19
Cert IV in Leadership and Management (BSB42015)	Leadership, Team effectiveness and diversity	5 days	$1200		13 - 17		3 - 7		26 - 30		28 – 1 Sep			6 - 10	
	Planning, Organising and Risk Management	4 days	$950		27 – 2 Mar			29 – 1 Jun			7 - 10			20 - 23	
	Workplace Communication and Continuous Improvement	4 days	$950			27 - 30			6 - 9			4 - 7			4 - 7
	WHS for Supervisors	2 days	$550			1 - 2		29 - 30		24 - 25		18 - 19		27 - 28	
Certificate IV in Work Health and Safety (BSB41415)	Research and apply WHS legislation	4 days	$950		13 - 16			22 - 25			28 - 31			27 - 30	
	WHS communication and consultation	3 days	$695			8 - 10			19 - 21			27 - 29			18 - 20
	WHS management systems and risk management	3 days	$695		1 - 3		26 - 28			31 – 2 Aug				20 - 22	
	Emergency prevention and incident response	4 days	$950			13 - 16			12 - 15			11 - 14			11 - 14
Safety and Health Reps Course*		5 days	$900*	9 - 13 16 - 20	6 – 10 20 - 24	13 – 17 27 - 31	3 - 7	1 – 5 15 – 19 29 – 2 Jun	12 – 16 26 - 30	10 – 14 17 – 21 24 - 28	7 – 11 21 – 25 28 – 1 Sep	11 – 15 18 - 22	2 – 6 16 – 20 30 – 3 Nov	13 – 17 27 – 1 Dec	11 - 15
Safety and Health Reps Refresher**		2 Days	$550**		27 - 28		27 - 28		8 - 9			4 - 5			4 - 5
Assignment Support Workshops		1 day	$120			1	27		30		31		31		14

Training Services Australia strongly recommends that people undertaking the Certificate IV in Training and Assessment (TAE40110), the Certificate IV in Leadership and Management (BSB42015) and the Certificate IV in Work Health and Safety (BSB41415) schedule a maximum of one workshop per month, as the training is intensive and each workshop is accompanied by a comprehensive workplace assignment.

* Note that an additional assessment fee of $150 applies for those undertaking the Safety and Health Representative's Course who wish to be formally assessed against the units of competency on which the course is based. This assessment is an optional component of the course ** The fee for the LEAP and SHR Refresher courses are inclusive of GST. GST is not chargeable on other courses shown above.

RTO Code: 1984

Correct as at – 7/12/2016